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**Annual General Meeting**

**Agenda**

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| **Date:** | 28 November 2020 |
| **Time:** | 10.30–12.00am |
| **Place:** | Metro Arts, Boundary Street, West End 4101  Online registration |
| **Attendees:** |  |

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| **Item** | **Description** | | | **Responsible** |
| 1 | Welcome and introductions | | | President: Dani Towers |
| 2 | Apologies | | | Secretary: Vicki Williams |
| 3 | Review of actions from previous annual general meeting | | | President: Dani Towers |
| 4 | Acceptance of minutes of previous annual general meeting | | | President: Dani Towers |
| 5 | President’s report | | | President: Dani Towers |
| 6 | Acceptance of President’s report | | | President: Dani Towers |
| 7 | Treasurer’s report | | | Treasurer: Bethany Loveridge |
| 8 | Acceptance of Financial Statements | | | Treasurer: Bethany Loveridge |
| 9 | Appointment of and questions to the auditor  Proposed Resolution: that Brian Tucker Accounting be appointed as QATA’s auditor for the next reporting period. | | | Treasurer: Bethany Loveridge |
| 10 | General Business:  10.1 Proposed resolution: that the date of the end of the financial year be changed to align with the school calendar.  10.2 Proposed resolution: that the Queensland Art Teachers Association Constitution amendments by approved as per the tabled summary of amendments.  10.3 Proposed resolution: that the date of the AGM meeting be moved to within 3 months of the end of the amended financial year as per the constitution. | | | President: Dani Towers |
| 11 | Election of executive officers  Thank you to Jo-Anne Hine for her work as President earlier this year and previous dedication to QATA Executive. | | | Returning Officer:  TBA |
| **Position** | **Nominated by** | **Seconded by** |
| President |  |  |
| Vice President. |  |  |
| Treasurer |  |  |
| Secretary |  |  |
| Communications Officer |  |  |
| Sub-committee Positions:  Sunshine Coast Subcommittee-  Gold coast Subcommittee-  Ipswich Subcommittee-  Toowoomba Subcommittee-  Conference Committee: | | |
| 12 | Business | | |  |
| 13 | Meeting close | | | President: |