

APPENDIX 2: Proposed changes to the Constitution and Rules

To assist in the interpretation of the 2020 QATA proposed constitution change the following table of amendments has been created. Please note that this table does not include minor edits such as punctuation and grammar corrections which were made to improve clarity of the document, or reformatting.

The following amendments have been informed by:

- the Associations Incorporation Act 1981 (QLD)
- the model rules provided by the Office of Fair Trading (OFT)
- and the Associations Forum review.

Please note that section numbers align with the model rules and have been updated accordingly. The amendments for your consideration are:

Section/Page	Aligns with new section	Change or reason
Cover page	Logo and title	Addition of current logo Design removed from title page.
3. Membership	5. Classes of membership	Labels did not align with current membership levels. Addition of Life Member and criteria.
5. Financial year	37. Financial Year	Financial year changed to match the school calendar year for membership expiry and accounting
6. Subscriptions	7. Annual Membership fees	Incorrect date for renewal. Amended to address when membership ends
7. Officers	13. Management Committee Officers	Allowance made for additional roles to increase the size of the committee as required.
8. Committee meetings	17. Meetings of Management Committee	Updated to allow meetings to be held and participated in by technology; removed unnecessary restrictions on how notice of meetings are published.
11. Finance and property	35. Funds and accounts	Removed outdated payment systems and amended to include electronic payment
14. Treasurer	4. Treasurer	Removed stipulation of bank where account must be held.
18. Annual General Meeting	23. Annual General Meeting	Amend stipulation of AGM in July to within 6 months of EFY.
18. Annual General Meeting	27. Procedure at general meeting 28. Voting at general meeting 30. Proxies	Guidelines provided to address voting procedures and proxy voting.
19. Notice of Annual General meeting	25. Notice of general meeting	Amended to align with 14 day notice of AGM
26. Expulsion of members	9. Cessation of membership 14. Resignation, removal or vacation of office of management committee member	Added to show the right of rejection or termination of membership and right of appeal against rejection or termination of membership Added to show how a committee member is removed from office.
31. Branches	Removed to eliminate formation of sub-branches	Note: this does not impact the formation of regional sub-committees, which are encouraged.
32. Assets	36. Documents and assets	Addition to maintain a fixed asset register of physical assets or donations