




## Annual General Meeting

### Agenda

<b>Date:</b>	27 February 2021
<b>Time:</b>	10.00-10:30am
<b>Place:</b>	The Paint Factory Hyde Road, Yeronga
<b>Attendees:</b>	Corinne Berry, Colleen Boyle, Jenny Burgess, Jennifer Chaplin, Madeline Cilento, Robert Cobb, Luana Davidson, Kylie Dell, Sue Dobrenov, Christine Gauci, Sue Hickey, Jacquie Jones, Jacinta Lisec, Bethany Loveridge, Andrea Mercier, Julie Seidel, Lynette Shanahan, danise stuart, Dani Towers, Vicki Williams, Tracey Winders

Item	Description	Responsible
1	Welcome and introductions <ul style="list-style-type: none"> <li>Dani welcomed everyone to the meeting</li> <li>AGM required as QATA has moved from financial year to calendar year to better align to schools and members</li> </ul>	President: Dani Towers
2	Apologies <ul style="list-style-type: none"> <li>Mae McDonald</li> </ul>	Secretary: Kylie Dell
3	Review of actions from previous annual general meeting <ul style="list-style-type: none"> <li>Updated QATA Constitution has now been submitted to Office of Fair Trading; replaces all previous versions</li> <li>Website redevelopment is reaching completion; membership component now online</li> </ul>	President: Dani Towers
4	Acceptance of minutes of previous annual general meeting <ul style="list-style-type: none"> <li>accepted Vicki Williams, carried unanimously</li> </ul>	President: Dani Towers
5	President's report <ul style="list-style-type: none"> <li>See attached report</li> </ul>	President: Dani Towers
6	Acceptance of President's report <ul style="list-style-type: none"> <li>moved Jen Chaplin, seconded Luana Davidson, carried unanimously</li> </ul>	President: Dani Towers
7	Treasurer's report <ul style="list-style-type: none"> <li>See attached report and financial statement</li> </ul>	Treasurer: Bethany Loveridge

8	Acceptance of Financial Statements <ul style="list-style-type: none"> <li>• moved Vicki Williams, seconded Luana Davidson, carried unanimously</li> </ul>	Treasurer: Bethany Loveridge		
9	Appointment of and questions to the auditor Proposed Resolution: that Brian Tucker Accounting be appointed as QATA's auditor for the next reporting period. <ul style="list-style-type: none"> <li>• moved Vicki Williams, seconded Luana Davidson, accepted unanimously</li> </ul>	Treasurer: Bethany Loveridge		
10	General Business: Vimeo subscription to support online streaming and resource development and secure storage. Annual cost \$1140 <ul style="list-style-type: none"> <li>• moved Jacinta Lisee, seconded Sue Dobrenov, moved unanimously</li> </ul>	President: Dani Towers		
11	Election of executive officers		Returning Officer: Sue Dobrenov	
	<b>Position</b>	<b>Nomination</b>		<b>Seconded by</b>
	President	Dani Towers		Vicki Williams
	Vice President	Luana Davidson		Jenny Burgess
	Treasurer	Bethany Loveridge		Dani Towers
	Secretary	Kylie Dell		Jacque Jones
	Communications Officer	Mae McDonald		Jen Chaplin
	Conference Coordinator	Vicki Williams		Luana Davidson
	Resource Coordinator	Jacinta Lisee		Dani Towers
Sub-committee Positions: Sunshine Coast Subcommittee- Cindy Mills Gold coast Subcommittee- Alana Hampton/Renae Belton Toowoomba Subcommittee- Chrissy Dwyer				
12	Business <ul style="list-style-type: none"> <li>• none arising</li> </ul>			
13	Meeting close			
Chair signature: 		President: Dani Towers		

# President's report 2021

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*Presented at QATA AGM 28 November 2020*

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## Executive committee

President: Dani Towers

Vice President: Luana Davidson Secretary: Kylie Dell

Treasurer: Bethany Loveridge

Conference Coordinator: Vicki Williams

Communications Officer: Mae McDonald

## Membership 2021

Membership remains the same as previous AGM data as membership expires February 28, 2021.

Membership renewal has opened for 2021 and appears consistent with 2020.

This is comprised of:

- 70 Individual members – down from 162 in 2020
- 97 Institutional memberships (significant increase from 59 in 2019). These are schools or museums and can have up to five members included. This increase also accounts for the decrease in Individual members.
- 57 Institutional Sponsored memberships – an decrease from 68
- 27 Tertiary student memberships- compared to 34 in 2020.

## Meetings

QATA executive meetings have been focused on the organization and planning of the Annual Conference.

District sub-committee groups have already been held or are scheduled this term for Toowoomba, Central Queensland and Gold Coast with interest from Sunshine Coast.

## Other Professional Development

The Paint Factory tour at Yeronga reached capacity attendance within two days. We continue to investigate interactive experiences for members to develop the reach of Professional Development experiences.

## Website

The website remains an area of interest and concern for the management committee. The introduction of a Resources Coordinator aims at improving this service for members.

Significant time has been spent upgrading the membership renewal processes through the website.

An area of focus this year is building the resource capacity of the website with the addition of video storage and production via a subscription to Vimeo.

## Communication with members

Posts to members are sent out regularly or when required via the QATA website, MailChimp and Facebook.

Reliance on QATA as a primary means of contacting Visual Art teachers is growing. Among the institutions using QATA as a vehicle for information sharing via posts to members are QAGOMA, QUT Art Museum, the Museum of Brisbane and QCAA.

The Secretary and president monitor the QATA Gmail and deal with the associations email communications which are consistent.

Facebook is frequently used for QATA communications. QATA Facebook page has over 600 members (the public page has 1733 members) and is used as a primary means for members to share information and to seek support from other Visual Art teachers.

### State Conference 2021

Vicki Williams has continued to work tirelessly on the conference plans for July 2021. Presenters have committed to keynote presentations, workshops, panel discussions and curriculum connections.

Southbank TAFE have been very generous in their support, especially through waiving venue hire fees and assisting with staffing and organization for the programmed events.

Interest from members is very positive and we are on track to meet planned timelines with ticket sales and program publication.

### Advocacy

QATA is represented in both ACARA and QCAA reference groups seeking feedback on Australian Curriculum. Vice President, Luana Davidson and Communications Officer, Mae McDonald have been filling these roles.

### QATA Constitution

The QATA constitution has been filed with the Office of Fair Trading and replaces all previous versions.

### Directions and goals for 2021

- To continue to build regional engagement through online professional development and communication; regional sub-committee positions and support, including dedicated regional session time into the conference program.
- To continue to support all teachers with PD and resourcing for P-12
- Conference 2021 – rebuild and continue to grow.
- Improve membership registration collection with website updates.
- To continue to build online sharing platforms

**QUEENSLAND ART TEACHERS ASSOCIATION INC**  
**27 256 797 173**

**FINANCIAL REPORT**  
**FOR THE SIX MONTHS PERIOD ENDED**  
**31 DECEMBER 2020**

**QUEENSLAND ART TEACHERS ASSOCIATION INC**  
**27 256 797 173**

**CONTENTS**

Committee's Report	1
Income Statement	2
Balance Sheet	4
Notes to the Financial Statements	5
Statement by Members of the Committee	9
Auditor's Report	10
Certificate by Members of the Committee	12

**QUEENSLAND ART TEACHERS ASSOCIATION INC**  
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**COMMITTEE'S REPORT**

Your committee members submit the financial report of the Queensland Art Teachers Association Inc for the financial period ended 31 December 2020.

**Committee Members**

The name of each member of the committee during the year and if different, at the date of the report:

Dani Towers  
Luana Davidson  
Vicki Williams  
Bethany Loveridge  
Mae Macdonald  
Kylie Dell

**Principal Activities**

The principal activities of the association during the financial period were:

to represent teachers of art in Queensland schools, providing professional development opportunities through workshops and seminars.


**Significant Changes**

No significant change in the nature of these activities occurred during the period.

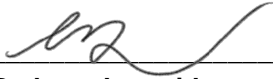
**Operating Result**

The loss of the association for the six-months period ended 31 December 2020 amounted to \$6,199.30 (Year to 30 June 2020: \$37,104.04).

Signed in accordance with a resolution of the Members of the Committee.

Committee Member:   
\_\_\_\_\_

**Dani Towers**

Committee Member:   
\_\_\_\_\_

**Bethany Loveridge**

**Dated this 23 day of February 2021**

**QUEENSLAND ART TEACHERS ASSOCIATION INC**  
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**INCOME STATEMENT**  
**FOR THE PERIOD FROM 1 JULY 2020 TO 31 DECEMBER 2020**

	Note	6 months to 31 December 2020 \$	Year to 30 June 2020 \$
<b>INCOME</b>			
Members' Subscriptions		1,290.00	15,500.00
Seminars, Workshops & Conferences		-	926.04
Sales - Resources		-	5,000.00
		1,290.00	21,426.04
<b>OTHER INCOME</b>			
Other Revenue		-	1,117.25
		-	1,117.25
		1,290.00	22,543.29
<b>EXPENDITURE</b>			
Accounting & Bookkeeping Fees		500.00	2,362.50
Advertising		-	512.46
Artist Fees		2,150.00	805.00
Auditor's Remuneration		660.00	605.00
Bad Debts		-	2,779.34
Bank Charges		20.74	158.71
Catering		517.31	21,431.61
Cleaning		11.98	
Computer & IT Expenses		333.74	692.90
Email, Internet & Website		412.50	233.25
Labour Charges		860.00	
Legal Fees		33.00	56.60
Functions, Conferences & Workshop Expenses		-	10,690.44
Insurance		231.30	1,391.21
Office Supplies		-	79.44
Prizes, Awards & Competition Expenses		-	407.18
Subscriptions		1,036.73	3,376.36
Hire Charges		242.00	12,045.54
Travelling Expenses		-	2,019.79
Website Consultancy		480.00	-
		7,489.30	59,647.33
Loss for the period/year		(6,199.30)	(37,104.04)

The accompanying notes form part of these financial statements.



**QUEENSLAND ART TEACHERS ASSOCIATION INC**  
**27 256 797 173**

**INCOME STATEMENT**  
**FOR THE PERIOD FROM 1 JULY 2020 TO 31 DECEMBER 2020**

	<b>Note</b>	<b>6 months to 31 December 2020 \$</b>	<b>Year to 30 June 2020 \$</b>
<b>Loss for the period/year</b>		(6,199.30)	(37,104.04)
Retained earnings at the beginning of the financial period/year		59,890.24	96,994.28
<b>Retained earnings at the end of the financial period/year</b>		53,690.94	59,890.24

The accompanying notes form part of these financial statements.

**QUEENSLAND ART TEACHERS ASSOCIATION INC**  
**27 256 797 173**

**BALANCE SHEET**  
**AS AT 31 DECEMBER 2020**

		31 December 2020	30 June 2020
	Note	\$	\$
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	3	52,392.15	59,020.24
Trade and other receivables	4	850.00	870.00
Prepayments	5	1,108.79	-
<b>TOTAL CURRENT ASSETS</b>		54,350.94	59,890.24
<b>TOTAL ASSETS</b>		54,350.94	59,890.24
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Trade and other payables	6	660.00	-
<b>TOTAL CURRENT LIABILITIES</b>		660.00	-
<b>TOTAL LIABILITIES</b>		660.00	-
<b>NET ASSETS</b>		53,690.94	59,890.24
<b>MEMBERS' FUNDS</b>			
Retained earnings	7	53,690.94	59,890.24
<b>TOTAL MEMBERS' FUNDS</b>		53,690.94	59,890.24

The accompanying notes form part of these financial statements.

**QUEENSLAND ART TEACHERS ASSOCIATION INC**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE SIX MONTHS PERIOD ENDED 31 DECEMBER 2020**

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The financial statements cover Queensland Art Teachers Association Inc. as an individual entity. Queensland Art Teachers Association Inc. is a not for profit Association incorporated in Queensland under the Associations Incorporation Act 1981.

The functional and presentation currency of Queensland Art Teachers Association Inc. is Australian dollars.

The financial statements pertain to the 6 months period ended 31 December 2020. The comparatives relate to the financial year ended 30 June 2020.

**1 Basis of Preparation**

In the opinion of the Committee of Management, the Association is not a reporting entity since there are unlikely to exist users of the financial report who are not able to command the preparation of reports tailored so as to satisfy specifically all of their information needs. These special purpose financial statements have been prepared to meet the reporting requirements of the Act.

The financial statements have been prepared in accordance with the recognition and measurement requirements of the Australian Accounting Standards and Accounting Interpretations, and the disclosure requirements of AASB 101 Presentation of Financial Statements, AASB 107 Statement of Cash Flows, AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors and AASB 1054 Australian Additional Disclosures.

The financial statements have been prepared on an accrual basis and are based on historical costs modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

Significant accounting policies adopted in the preparation of these financial statements are presented below and are consistent with prior reporting periods unless otherwise stated.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of this financial report.

**QUEENSLAND ART TEACHERS ASSOCIATION INC**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE SIX MONTHS PERIOD ENDED 31 DECEMBER 2020**

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**2 Summary of Significant Accounting Policies**

**Impairment of Non-Financial Assets**

At the end of each reporting period the association determines whether there is an evidence of an impairment indicator for non-financial assets.

Where this indicator exists and regardless for goodwill, indefinite life intangible assets and intangible assets not yet available for use, the recoverable amount of the asset is estimated.

Where assets do not operate independently of other assets, the recoverable amount of the relevant cash-generating unit (CGU) is estimated.

The recoverable amount of an asset or CGU is the higher of the fair value less costs of disposal and the value in use. Value in use is the present value of the future cash flows expected to be derived from an asset or cash-generating unit.

Where the recoverable amount is less than the carrying amount, an impairment loss is recognised in profit or loss.

Reversal indicators are considered in subsequent periods for all assets which have suffered an impairment loss.

**Cash and Cash Equivalents**

Cash and cash equivalents comprise cash on hand, demand deposits and short term investments which are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value.

**QUEENSLAND ART TEACHERS ASSOCIATION INC**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE SIX MONTHS PERIOD ENDED 31 DECEMBER 2020**

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**Revenue and Other Income**

Revenue is recognised when the amount of the revenue can be measured reliably, it is probable that economic benefits associated with the transaction will flow to the association and specific criteria relating to the type of revenue as noted below, has been satisfied.

Revenue is measured at the fair value of the consideration received or receivable and is presented net of returns, discounts and rebates.

**Interest revenue**

Interest revenue is recognised as received.

**Rendering of services**

Revenue in relation to rendering of services is recognised depending on whether the outcome of the services can be estimated reliably. If the outcome can be estimated reliably then the stage of completion of the services is used to determine the appropriate level of revenue to be recognised in the period. If the outcome cannot be reliably estimated, then revenue is recognised to the extent of expenses recognised that are recoverable.

If the outcome cannot be reliably estimated, then revenue is recognised to the extent of expenses recognised that are recoverable.

Revenue from training services is generally recognised once the training has been delivered.

**3 Cash and Cash Equivalents**

Cash at Bank	46,075.27	51,847.05
Paypal Account	<u>6,316.88</u>	<u>7,173.19</u>
	<u>52,392.15</u>	<u>59,020.24</u>

**QUEENSLAND ART TEACHERS ASSOCIATION INC**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE SIX MONTHS PERIOD ENDED 31 DECEMBER 2020**

	<b>31 December 2020</b>	<b>30 June 2020</b>
	<b>\$</b>	<b>\$</b>
<b>4 Trade and Other Receivables</b>		
<b>Current</b>		
Trade Debtors	<u>850.00</u>	<u>870.00</u>
<b>5 Prepayments</b>		
Prepaid Insurance	<u>1,108.79</u>	<u>-</u>
<b>6 Trade and Other Payables</b>		
Audit Fees Payable	<u>660.00</u>	<u>-</u>
<b>7 Retained Earnings</b>		
Retained earnings at the beginning of the financial	59,890.24	96,994.28
Net loss attributable to the association	<u>(6,199.30)</u>	<u>(37,104.04)</u>
Retained earnings at the end of the financial period/year	<u>53,690.94</u>	<u>59,890.24</u>

**8 Statutory Information**

The registered office of the association and principal place of business is:

c/o Vicki Williams, 124 The Promenade, Camp Hill, Qld, 4152

**9 Significant Events - COVID**

COVID-19 was declared a Pandemic by the World Health Organisation on 11 March 2020. The situation has been and continues to evolve very quickly. Significant economic damage has been seen globally and locally in Australia and Queensland. The final financial impact of this Pandemic is unknown but may be significant to the operations of the corporation.

**QUEENSLAND ART TEACHERS ASSOCIATION INC**  
**27 256 797 173**


**STATEMENT BY MEMBERS OF THE COMMITTEE**

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 2 to the financial statements.

The members of the committee declare that:

1. The financial statements and notes, as set out on pages 1 to 8, present fairly the association's financial position as at 31 December 2020 and its performance for the period ended on that date in accordance with the accounting policies described in Note 2 to the financial statements; and
2. At the date of this statement, there are reasonable grounds to believe that Queensland Art Teachers Association Inc. will be able to pay its debts as and when they become due and payable.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

**President:**   
\_\_\_\_\_

Dani Towers

**Treasurer:**   
\_\_\_\_\_

Bethany Loveridge

**Dated this 23 day of February 2021**



**INDEPENDENT AUDITOR'S REPORT  
TO THE MEMBERS OF QUEENSLAND ART TEACHERS ASSOCIATION INC  
27 256 797 173**

**Report on the Audit of the Financial Report**

**Opinion**

We have audited the accompanying financial report, being a special purpose financial report, of Queensland Art Teachers Association Inc (the association), which comprises the balance sheet as at 31 December 2020, and the income and expenditure statement for the period then ended, and notes to the financial statements including a summary of significant accounting policies and other explanatory information, and management's assertion statement.

In my opinion, the accompanying financial report of the association for the period ended 31 December 2020 is prepared, in all material respects, in accordance with the Associations Incorporation Act 1981.

**Basis for Opinion**

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Report section of our report. We are independent of the association in accordance with the auditor independence requirements of the Corporations Act 2001 and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the code.

We believe that the audit evidence We have obtained is sufficient and appropriate to provide a basis for our opinion.

**Emphasis of Matter- Basis of Accounting**

We draw attention to note 1 to the financial report, which describes the basis of accounting. The financial report is prepared to assist the association in meeting its reporting obligations to member and the Queensland regulating body. As a result, the financial report may not be suitable for another purpose. Our report is intended solely for the association and should not be distributed to or used by parties other than the association. Our opinion is not modified in respect to this matter.

**Responsibilities of Management and those Charged with Governance**

Management is responsible for the preparation and fair presentation of the financial report in accordance with the Associations Incorporation Act 1981 and for such internal control as management determines is necessary to enable the preparation of the financial report is free from material misstatement, whether due to fraud or error.





In preparing the financial report, management is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the association's financial reporting process.

**Auditor's Responsibility for the Audit of the Financial Report**

Our objective is to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

*Brian Tucker Audit*

**BRIAN TUCKER AUDIT**

Chartered Accountants

**BILLY-JOE THOMAS**

Director & Registered Company Auditor

Dated at Perth, Western Australia this     day of February 2021

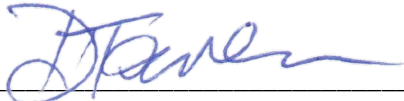
**QUEENSLAND ART TEACHERS ASSOCIATION INC**  
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**CERTIFICATE BY MEMBERS OF THE COMMITTEE**

I, Dani Towers of Brisbane, certify that:

- (a) I attended the annual general meeting of the association held on .....27..... February 2021.
- (b) The financial statements for the period ended 31 December 2020 were submitted to the members of the association at its annual general meeting.

**Dated this ...27..... day of February 2021**

**Committee Member:**   
\_\_\_\_\_

Dani Towers