



Annual General Meeting

Minutes

Date:	23 February 2022
Time:	6.00 - 7.00pm
Place:	online
Attendees:	Dani Towers, Bethany Loveridge, Lynette Shanahan, Kylie Dell, Jo Hine, Jacinta Lisec, Luana Davidson, Jennifer Suhr, Jody Swader, Kimberley Kovacevic, Kirsten Kelland, Lorella Masci, Rachel Cramer, Rosslyn Braithwaite, Sue Dobrenov, Venus Ganis, Victoria, Boulter Groening, Lesley Snelgrove, Zoe Franks

Item	Description	Responsible
1	Welcome and introductions	President: Dani Towers
2	Apologies <ul style="list-style-type: none"> • Lisa SCHNEIDEWIN 	Secretary: Kylie Dell
3	Review of actions from previous annual general meeting	President: Dani Towers
4	Acceptance of minutes of previous annual general meeting <ul style="list-style-type: none"> • Available on website: https://qata.qld.edu.au/about-qata/minutes-agendas/ • Moved by Dani Towers • Accepted by Sue Dobrenov 	President: Dani Towers
5	President's report <ul style="list-style-type: none"> • See attached 	President: Dani Towers
6	Acceptance of President's report <ul style="list-style-type: none"> • Moved Sue Dobrenov • Accepted by Bethany Loveridge 	President: Dani Towers
7	Treasurer's report <ul style="list-style-type: none"> • See attached 	Treasurer: Bethany Loveridge

8	Acceptance of Financial Statements <ul style="list-style-type: none"> Moved by Bethany Loveridge Accepted by Rosslyn Braithwaite 	Treasurer: Bethany Loveridge		
9	Appointment of and questions to the auditor Proposed Resolution: that Brian Tucker Accounting be appointed as QATA's auditor for the next reporting period. Accepted	Treasurer: Bethany Loveridge		
10	General Business:	President: Dani Towers		
11	Election of executive officers	Returning Officer: Sue Dobrenov		
	Position		Nomination	Seconded by
	President		Dani Towers	Bethany Loveridge
	Vice President		Bethany Loveridge	Dani Towers
	Treasurer		Lynette Shanahan	Dani Towers
	Secretary		Kylie Dell	Jo Hine
	Communications Officer		Elise Black	Jacinta Lisec
	Conference Director		Jo Hine	Luana Davidson
	Resource Coordinator		Jacinta Lisec	Kylie Dell
	Professional Development Coordinator		Luana Davidson	Bethany Loveridge
	All above positions accepted. 2022 Committee: President: Dani Towers Vice President: Bethany Loveridge Treasurer :Lynette Shanahan Secretary: Kyle Dell Comms Officer: Elise Black Conference Coordinator: Jo Hine Resource Coord: Jacinta Lisec PD Coordinator: Luana Davidson			
12	Business			

13	Meeting close 6.35pm	President:
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Signature: 
QATA President

QATA President's report 2022

Presented at QATA AGM 23 February 2022 Executive committee

President: Dani Towers
Vice President: Luana Davidson
Secretary: Kylie Dell
Treasurer: Bethany Loveridge
Conference Director: Jo Hine
Communications Officer: vacant

Membership 2022

Membership renewals have been steady since school has returned. Mostly individual renewals and Institutional memberships are now ramping up as schools pay closer to the due date. Membership renewal has opened for 2022 and appears slightly increased from 2021.

This may be a result of:

- proforma invoices being sent to existing members for renewal
- additional member benefits.

This is comprised of:

- 156 Individual members – down from 70 in 2021
- 58 Institutional memberships – down from 97 in 2021. These are schools or museums and can have up to five members included. This decrease may account for the increase in Individual members and may be an indication of decreasing staff numbers at member schools.
- 53 Institutional Sponsored memberships – similar to last year. This continues to be an impossible number to track as members are not making use of the Institutional discount code to create their own unique membership. Members only resources on the website may assist with this issue so that we can get a better indication of who is covered in Institutional membership. Assuming each institutional member had at least 3 staff, this number should be closer to 150. Manually contacting Institutional members is still our only option to improve this membership.
- 24 Tertiary student memberships- compared to 27 in 2021. This number usually increases throughout the year as students hear about professional associations at uni.

We are now able to gather data about region and school sectors of members. This information will assist with targeting, planning and presenting events and resources best suited to members' needs.

Meetings

QATA executive meetings have focused on the organization and planning of the Annual Conference; other PD events such as In the Studio; website renewal and advocacy strategies.

District sub-committee groups have in the last 12 months have been active in Toowoomba and Gold Coast.

Other Professional Development

Our IN THE STUDIO series of online member events was introduced in October to continue to build regional engagement through online professional development and communication, one of our goals for 2021. The response from attendees was positive and numbers more than doubled for the second in the series that occurred this afternoon. These online events will be offered every term and are presented FREE for QATA members.

Today's event with artist Alison McDonald in Townsville created connections for members in north Queensland and was largely organized by QATA's resource manager, Jacinta Lisec. We were pleased to be approached by IMA for the Term 2 online event and our Professional Development coordinator, Luana Davidson has begun discussion to present artist Megan Cope for an online event in May.

We continued to enjoy partnership with HOTA and sponsored 2 members from Toowoomba and the

Sunshine Coast with registration and accommodation at the HOTA Gallery Art Day Out PD event in December.

Website

The website has had a complete overhaul and has been streamlined for member use.

It has a new look and feel and features a member only resource space where members can both upload and download files for sharing. This was in response to another 2021 goal to continue to support all teachers with PD and resourcing for P-12.

We hope this will take over from Facebook as a place to store and share files and should lead to an extensive and creative library of ideas and resources.

With our Vimeo subscription we are also able to store and share recordings of workshops, meetings and time-based resources.

Member payments have also become exclusively through the website using PayPal and credit card, which has streamlined membership processes and improved membership registration collection to meet this 2021 goal.

Communication with members

Posts to members are sent out regularly or when required via the QATA website, MailChimp and Facebook.

We have extended our email addresses to improve communication specifically for finance matters and events. Most of the executive committee engage in correspondence with members through responding to email queries, monitoring and replying to Facebook chats, and contributing to newsletter content.

Our communications officer Mae McDonald resigned in January and we thank Mae for her dedication over the last four years. Mae was a superstar with Facebook and Instagram and initiated the member highlights section of the recent newsletters, which we hope to continue throughout the year. We welcome our new communications officer Elise Black to our group.

Facebook is frequently used for QATA communications. QATA Facebook page has over 600 members (the public page has 1733 members) and is used as a primary means for members to share information and to seek support from other Visual Art teachers.

Partnerships

Reliance on QATA as a primary means of contacting Visual Art teachers is growing. Among the institutions using QATA as a vehicle for information sharing via posts to members are QAGOMA, QUT Art Museum, the Museum of Brisbane, QCA, IMA and QCAA.

Through the hard work of secretary, Kylie Dell, we have established a partnership with the Paint Factory at Yeronga, which has provided us with an address and room as a 'home' for QATA.

State Conference 2022

Our State Conference was an amazing success and our biggest ever with 283 participants and over 50 artists and presenters. We just managed to squeeze it in prior to the term 3 lockdown. Vicki Williams worked tirelessly as the conference director to produce an inspiring and creative weekend. Vicki resigned from her position later in the year to care for family. It is difficult to put into words how much time and energy goes into creating these events and without Vicki's input the conferences would not be of the caliber they are today. With Vicki's guidance, we are confident we met the 2021 Conference goal to rebuild and continue to grow after the 2020 cancellation.

Jo-Anne Hine has jumped right back into Australia and the role of conference director and has already assembled a fantastic program for this year. We continue our partnership with TAFE Qld and have also accepted an invitation from Qld College of Art to host some of the workshops in their studios as well. New program ideas initiated this year are in response to participant feedback and offer plenty of opportunities for members to be involved before and during the conference.

Interest from members is very positive and we are on track to meet planned timelines with ticket sales

and program publication.

Advocacy

In light of QTAC subject-scaling reports and the impact these are having on student enrollment, our treasurer, Bethany Loveridge initiated the development of an animation to answer questions and misunderstandings about subject choice and scaling. Aimed at students and parents, the animation will be a fantastic resource for Visual Art teachers to show in classrooms and at subject-selection events. The project is nearing completion and we look forward to sharing the animation with members soon.

QCAA has continued to work the Queensland Advocates for Art Education (QAAE) to seek meetings with both QTAC and QCAA to discuss our concerns. The recent survey of QATA members enabled us to collect and deliver a message on behalf of members and we thank those who responded. Bethany Loveridge and myself will continue our conversations in this space and will report back to members through posts as further information comes to hand.

Art prizes

We are working on the establishment of a student art competition in memory of our colleague Lydia Falkenhagen who passed away in 2020. The prize, funded by Lydia's husband of 40 years, Tim Falkenhagen, recognises a life dedicated to art teaching and compassion for students.

Secondary student artworks will be judged by QATA representatives on skill, excellence and innovation. As an online competition and exhibition, the program will build to a resource that will support students and teachers across Queensland.

Directions and goals for 2022

- To fully establish the Lydia Falkenhagen Art prize
- To encourage members to use the website for online resource sharing
- To track institutional sponsored members to get a true indication of association membership
- To deliver advocacy resources, strategies and information to support Visual Art retention rates and improve scaling results.

QUEENSLAND ART TEACHERS ASSOCIATION INC
ABN: 27 256 797 173

FINANCIAL REPORT
FOR THE YEAR ENDED
31 DECEMBER 2021

QUEENSLAND ART TEACHERS ASSOCIATION INC
ABN: 27 256 797 173

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QUEENSLAND ART TEACHERS ASSOCIATION INC
ABN: 27 256 797 173

COMMITTEE'S REPORT

Your Committee Members submit the financial report of the Queensland Art Teachers Association Inc (the "Association") for the financial year ended 31 December 2021.

Committee Members

The name of each member of the committee during the year and if different, at the date of the report:

Dani Towers (President)
Luana Davidson (Vice-president)
Bethany Loveridge (Treasurer)
Kylie Dell (Secretary)
Jo-Anne Hine (Conference Director)
Mae McDonald (Communications Officer)
Jacinta Lisec (Resources Coordinator)

Principal Activities

The principal activities of the Association during the financial period were:

to represent teachers of art in Queensland schools, providing professional development opportunities through workshops and seminars.

Significant Changes

No significant change in the nature of these activities occurred during the period.

Operating Result

The profit of the Association for the year ended 31 December 2021 amounted to \$18,302.04 (6 months ended 31 December 2020: loss of \$6,199.30)

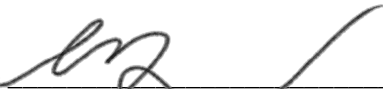
Signed in accordance with a resolution of the Members of the Committee.

Committee Member:



Dani Towers

Committee Member:



Bethany Loveridge

Dated this 23rd day of February 2022

QUEENSLAND ART TEACHERS ASSOCIATION INC
ABN: 27 256 797 173

INCOME STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2021

	Note	12 months ended 31 December 2021 \$	6 months ended 31 December 2020 \$
INCOME			
Members' Subscriptions		22,800.00	1,290.00
Seminars, Workshops & Conferences		61,113.34	-
Sales - Resources		-	-
Sales - Merchandise		44.14	-
		83,957.48	1,290.00
OTHER INCOME			
Other Revenue		2,220.03	-
		2,220.03	-
		86,177.51	1,290.00
EXPENDITURE			
Accounting & Bookkeeping Fees		1,487.50	500.00
Advertising & Promotional Materials		2,155.03	-
Artist Fees		3,350.00	2,150.00
Auditor's Remuneration		1,210.00	660.00
Bad Debts		850.00	-
Bank Charges		274.25	20.74
Catering		23,768.31	517.31
Cleaning		-	11.98
Computer & IT Expenses		1,125.30	333.74
Email, Internet & Website		410.26	412.50
Labour Charges		7,491.00	860.00
Legal Fees		79.35	33.00
Functions, Conferences & Workshop Expenses		19,325.13	-
Insurance		1,339.98	231.30
Office Supplies and Postage		208.97	-
Prizes, Awards & Competition Expenses		1,204.00	-
Sponsorships & Donations		103.00	-
Subscriptions		1,818.02	1,036.73
Hire Charges		(941.19)	242.00
Travelling Expenses		1,303.93	-
Website Consultancy		1,312.63	480.00
		67,875.47	7,489.30

The accompanying notes form part of these financial statements.

QUEENSLAND ART TEACHERS ASSOCIATION INC
ABN: 27 256 797 173

INCOME STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2021

	Note	12 months ended 31 December 2021 \$	6 months ended 31 December 2020 \$
Profit (loss) for the period/year		18,302.04	(6,199.30)
Retained earnings at the beginning of the financial year		53,690.94	59,890.24
Retained earnings at the end of the financial year		71,992.98	53,690.94

The accompanying notes form part of these financial statements.

QUEENSLAND ART TEACHERS ASSOCIATION INC
ABN: 27 256 797 173

BALANCE SHEET
AS AT 31 DECEMBER 2021

	Note	2021 \$	2020 \$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	3	70,884.19	52,392.15
Trade and other receivables	4	-	850.00
Prepayments	5	1,108.79	1,108.79
TOTAL CURRENT ASSETS		71,992.98	54,350.94
TOTAL ASSETS		71,992.98	54,350.94
LIABILITIES			
CURRENT LIABILITIES			
Trade and other payables	6	-	660.00
TOTAL CURRENT LIABILITIES		-	660.00
TOTAL LIABILITIES		-	660.00
NET ASSETS		71,992.98	53,690.94
MEMBERS' FUNDS			
Retained earnings	7	71,992.98	53,690.94
TOTAL MEMBERS' FUNDS		71,992.98	53,690.94

The accompanying notes form part of these financial statements.

QUEENSLAND ART TEACHERS ASSOCIATION INC
ABN: 27 256 797 173

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

The financial statements cover Queensland Art Teachers Association Inc. as an individual entity. Queensland Art Teachers Association Inc. is a not-for-profit Association incorporated in Queensland under the Associations Incorporation Act 1981.

The functional and presentation currency of Queensland Art Teachers Association Inc. is Australian dollars.

1 Basis of Preparation

The financial report is a special purpose financial report with reduced disclosure requirements that has been prepared in accordance with Australian Accounting Standards, Australian Accounting Interpretations and the Associations Incorporation Act 1981.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in a financial report containing relevant and reliable information about transactions, events and conditions to which they apply. Compliance with Australian Accounting Standards ensures that the financial statements and notes also comply with International Financial Reporting Standards. Material accounting policies adopted in the preparation of this financial report are presented below. They have been consistently applied unless otherwise stated.

The financial report has been prepared on an accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

2 Summary of Significant Accounting Policies

Impairment of Assets

At the end of each reporting period, the Association reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, is compared to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised in profit or loss.

Where the assets are not held primarily for their ability to generate net cash inflows – that is, they are specialised assets held for continuing use of their service capacity – the recoverable amounts are expected to be materially the same as fair value.

Where it is not possible to estimate the recoverable amount of an individual asset, the Association estimates the recoverable amount of the cash-generating unit to which the asset belongs.

QUEENSLAND ART TEACHERS ASSOCIATION INC
27 256 797 173

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

2 Summary of Significant Accounting Policies (Continued)

Cash and Cash Equivalents

Cash and cash equivalents comprises cash on hand, demand deposits and short-term investments which are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value. Bank overdrafts also form part of cash equivalents for the purpose of the statement of cash flows and are presented within current liabilities on the balance sheet.

Revenue and Other Income

Revenue Recognition

The Association has applied AASB 15: Revenue from Contracts with Customers (AASB 15) and AASB 1058: Income of Not-for-Profit Entities (AASB 1058) using the cumulative effective method of initially applying AASB 15 and AASB 1058. The details of accounting policies under AASB 115 and AASB 1058 are disclosed below.

Contributed assets

The Association receives assets (if any) from the government and other parties for nil or nominal consideration in order to further its objectives. These assets are recognised in accordance with the recognition requirements of other applicable Accounting Standards (for example AASB 9, AASB 16, AASB 116 and AASB 138).

On initial recognition of an asset, the Association recognises related amounts being contributions by owners, lease liability, financial instruments, provisions, revenue or contract liability arising from a contract with a customer.

The Association recognises income immediately in profit or loss as the difference between the initial carrying amount of the asset and the related amounts.

Operating grants, donations and bequests

When the Association receives operating grant revenue, donations or bequests, it assesses whether the contract is enforceable and has sufficiently specific performance obligations in accordance to AASB 15.

When both these conditions are satisfied, the Association:

- identifies each performance obligation relating to the grant;
- recognises a contract liability for its obligations under the agreement; and
- recognises revenue as it satisfies its performance obligations.

QUEENSLAND ART TEACHERS ASSOCIATION INC
27 256 797 173

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

2 Summary of Significant Accounting Policies (Continued)

Revenue and Other Income (Continued)

Where the contract is not enforceable or does not have sufficiently specific performance obligations, the Association:

- recognises the asset received in accordance with the recognition requirements of other applicable Accounting Standards (for example AASB 9, AASB 16, AASB 116 and AASB 138);
- recognises related amounts (being contributions by owners, lease liability, financial instruments, provisions, revenue or contract liability arising from a contract with a customer); and
- recognises income immediately in profit or loss as the difference between the initial carrying amount of the asset and the related amount.

If a contract liability is recognised as a related amount above, the Association recognises income in profit or loss when or as it satisfies its obligations under the contract.

Sale of goods

Revenue is recognised on transfer of goods to the customer as this is deemed to be the point in time when risks and rewards are transferred and there is no longer any ownership or effective control over the goods.

Interest revenue

Interest revenue is recognised using the effective interest rate method.

Other income

Other income is recognised on an accruals basis when the Association is entitled to it.

Comparative Amounts

In 2020, the Association has changed their reporting period from 30 June to 31 December. Amounts presented for the 2020 reporting period are for a 6-month period. Consequently, comparative amounts for the income statement, balance sheet, and related notes are not entirely comparable.

QUEENSLAND ART TEACHERS ASSOCIATION INC
27 256 797 173

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

	2021	2020
	\$	\$
3 Cash and Cash Equivalents		
Cash at Bank	59,510.85	46,075.27
Paypal Account	11,373.34	6,316.88
	<u>70,884.19</u>	<u>52,392.15</u>
4 Trade and Other Receivables		
Current		
Trade Debtors	-	850.00
	<u>-</u>	<u>850.00</u>
5 Prepayments		
Prepaid Insurance	1,108.79	1,108.79
	<u>1,108.79</u>	<u>1,108.79</u>
6 Trade and Other Payables		
Audit Fees Payable	-	660.00
	<u>-</u>	<u>660.00</u>
7 Retained Earnings		
Retained earnings at the beginning of the financial	53,690.94	59,890.24
Net profit (loss) attributable to the Association	18,302.04	(6,199.30)
Retained earnings at the end of the financial period/year	<u>71,992.98</u>	<u>53,690.94</u>

8 Statutory Information

The registered office of the Association and principal place of business is:

c/o Vicki Williams, 124 The Promenade, Camp Hill, Qld, 4152

QUEENSLAND ART TEACHERS ASSOCIATION INC
27 256 797 173

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

9 Significant Events - COVID

As a result of the evolving nature of the COVID-19 outbreak and the rapidly evolving government policies on restrictive measures put in place to contain it, as at the date of these financial statement, the Association is not in a position to reasonably estimate the financial effects of the COVID-19 outbreak on the future financial performance and financial position of the Association. Other than the current disclosures, there has not been any other matter or circumstance occurring subsequent to the end of the financial year that has significantly affected, or may significantly affect, the operations of the Association, the results of those operations, or the state of affairs of the Association in subsequent financial periods.

QUEENSLAND ART TEACHERS ASSOCIATION INC
27 256 797 173

STATEMENT BY MEMBERS OF THE COMMITTEE

The Committee has determined that the Association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 2 to the financial statements.

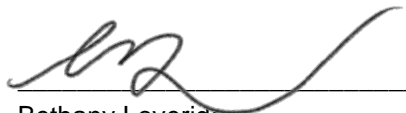
The members of the committee declare that:

1. The financial statements and notes, as set out on pages 1 to 9, present fairly the Association's financial position as at 31 December 2021 and its performance for the period ended on that date in accordance with the accounting policies described in Note 2 to the financial statements; and
2. At the date of this statement, there are reasonable grounds to believe that Queensland Art Teachers Association Inc. will be able to pay its debts as and when they become due and payable.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

President: 

Dani Towers

Treasurer: 

Bethany Loveridge

Dated this 23rd day of February 2022

Auditor’s Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association’s internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the board.
- Conclude on the appropriateness of the board’s use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association’s ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor’s report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor’s report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Brian Tucker Audit

BRIAN TUCKER AUDIT
Chartered Accountants



BILLY-JOE THOMAS
Director & Registered Company Auditor

Dated at Perth, Western Australia this 23rd day of February 2022




**QUEENSLAND ART TEACHERS ASSOCIATION INC
ABN: 27 256 797 173**

CERTIFICATE BY MEMBERS OF THE COMMITTEE

I, Dani Towers of Brisbane, certify that:

- (a) I attended the annual general meeting of the Association held on ..23..... February 2022.
- (b) The financial statements for the period ended 31 December 2021 were submitted to the members of the Association at its annual general meeting.

Dated this 23rd day of February 2022

Committee Member: 

Dani Towers